

Lee Township Board of Trustees
Regular Meeting
June 12, 2023, at 7:00 PM
1485 W. Olson Rd.
Midland, MI 48640
(Approved)

Meeting was called to order.

Pledge was said.

- **Approval of Agenda** with the Clerk's additions: After Clerk Dawson explained the items on the (C.A) Treasurer Pitt made a motion to approve as presented with the additions. Supervisor Kruger 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried.
- **Consent Agenda**: Supervisor Kruger made a motion to approve: Minutes from May 18, 2023, with the name of the class corrected for Chief Daryl, as well as Approval of bills. Treasurer Pitt 2nd said motion. Roll call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried.
- The following include ACH'S and all payments paid:
- Fire: \$ 18,652.39
- Payroll: \$ 18,691.21
- Solid waste: \$ 18,383.66
- General: \$ 96,624.33
- Water: \$6,912.57
- The Treasurer's Report was included as well as the Clerk's Report.
- **Fire Report: (1.)** Fire Chief introduced Maria Hunt. She has completed Fire Fighters I & II and is taking another class on her own to further her education. **(2.)** The Chief gave numerous handouts on Fire truck/tanker trucks. After much discussion, the Board asked the Chief to search for any potential used trucks that may accommodate us until we can purchase a new truck. **(3.)** With the charts the Chief gave the Board, on SCBA gear etc, we had a lot of discussion to come to the conclusion of which one to choose. The following all depend on approval of given grants. Supervisor Kruger made a motion to purchase 16 SCBA from (MSA) MacQueen Emergency at the price of \$155,276.33 plus shipping. Treasurer Pitt 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried. **(4.)** Turn out gear (Hoods, Boots, gloves, etc.) will be purchased from 3 vendors, Conway Shields, MES, and MSA at the price of \$10,550 plus shipping. Supervisor Kruger made the motion to approve the purchase with MiGrant money. Trustee List 2nd said motion. Roll call: Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes. A yes motion carried. **(5.)** In lieu of MiGrant/Greendale contract, we will try to purchase from MSA 5 demo LUNAR "personal thermal imaging cameras" at the price of \$10,000 plus shipping. If 5 demos aren't available, we will purchase 4 at the cost of \$10,752 plus shipping. Clerk Dawson made the motion. Supervisor Kruger 2nd said motion. Roll call: Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes. A yes motion carried. **(6.)** DNR Grant 50-50 match. To further our help with the DNR more equipment is required. If the 50-50 grant comes through the purchase of said gear is required.

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Hose, nozzles, adapters etc. The total price is \$3111. Supervisor Kruger made the motion contingent on grant approval. Treasurer Pitt 2nd said motion. Roll Call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried.

- **Guests:** Commissioner Steve Glasser gave a brief update.
- **Planning Commission/Zoning Administrator:** Zoning Administrator, Russell Babcock gave a brief report. Our Zoning Administrator had 3 changes he presented. (1.) Parcel No. 100-012-100-015-00 from residential/agriculture to commercial. Trustee Reiber made a motion to approve said change. Trustee List 2nd said motion. Roll call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried. (2.) Parcel No. 100-008-300-180-00 also from residential/agriculture to commercial. Trustee Reiber made a motion to approve said change. Treasurer Pitt 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried. (3.) Parcels 100-013-200-037-00, 100-013-200-038-00 and 100-013-200-039-00 from commercial to residential/agriculture. Trustee Reiber made a motion to approve all three. Treasurer Pitt 2nd said motion. Roll Call: Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes. A yes motion carried.
- **Cemetery Report:** Clerk Dawson and Supervisor Kruger gave a brief update.
- **Code Enforcement:** Supervisor Kruger stated nothing new to report.
- **Hall /Park Update:** Watch for details to be forthcoming on the October 7, 2023, Fall Festival to be held at the park.
- **Unfinished Business:** None
- **New Business:** (1.) Audio Visual Upgrade at the hall is almost complete. We are waiting for a few more items and the Wire Guyz will complete the set up. Supervisor Kruger made a motion to approve up to \$2,000 out of ARPA to complete the set up. Trustee List 2nd said motion. Roll Call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried. (2.) Hall Rental fee was discussed. We decided to wait for a while to see if we must make changes to the rental contract due to the Audio-Visual Upgrade. (3.) Fall Festival: October 7, 2023, at Lee Township Park. We have a committee looking for Food Vendors and other Vendors. Please contact the hall for more information. (4.) The new router was already discussed and approved in # 1. (5.) Fire Department billing was tabled. (6.) Electric Sign was tabled. We will look at it at a later date. (7a.) BOR letter of intent: out of the applications received Supervisor Kruger made a motion to fill the open position by making the motion to appoint Kali List effective with today's date and term expiring December 31, 2024. Trustee Reiber 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried. (7b.) Supervisor Kruger made a motion to appoint Andrea Hilliker to the open Alternates position. Treasurer Pitt 2nd said motion. Roll Call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried. Her term also expires 12-31- 2024 (8.) Planning

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Commission open position, Supervisor Kruger made a motion to appoint Greg Babcock to the open position. Trustee List 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried.

- (9.) Mini Excavator rental. Tree stumps need removed from the Cemetery. Supervisor Kruger made a motion to approve up to \$1000 for the rental. Treasurer Pitt 2nd said motion. Roll Call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried. (10 a.) PA660 used to be AMAR audit will take place shortly.
- (10 b.) Township audit. Both the Treasurer and Clerk are working side by side to clean up past mistakes and correct all banking issues. Aprox 30 new accounts had to be set up in the BS&A software. We will have our final information from the new Auditor by next month.
- **Gravel Road dust control:** Just an FYI
- **Solid Waste Update:** We have only used 22% of our budget. The count for residents that have used the Refuse and Recycle Center is 491 to date. The repurposing is going great.
- **Security Cameras:** We are gathering quotes for cameras at all Lee Township property.
- **Parking Lot Repairs:** Supervisor Kruger made a motion to approve up to \$300 for the parking lot to be repaired. Trustee List 2nd said motion. We had a mishap over the weekend with a renter. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried.
- **FOIA Requests:** (1.) Kristy Gustafson has requested BoR Information. (2.) Tanya Stewart has requested the same information and comes in to take pictures of the given monthly packet. (3.) William Stewart gave his monthly request for all bank statements. Due to the continued volume of FOIA requests, Supervisor Kruger made a motion to implement a cost for **all FOIA requests** effective with today's date. The cost is to be \$10.10 per hour or \$1.68 per minute. Treasure Pitt 2nd said motion. Roll Call: Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried.
- **Code Authority:** Trustee List gave a brief report.
- **Grant Committee:** Carol Schaefer gave the report.
- **Public Comment:** A resident stated the light in the lobby isn't working correctly.
- **Correspondence:** Clerk Dawson presented all correspondence received.
- **Any other Business:** Clerk Dawson asked for permission to proceed with the Midland Family Center membership for the community. Treasurer Pitt made said motion. Trustee List 2nd motion. Roll Call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried. Clerk Dawson asked for permission to contact an attorney on a closed matter and will bring the information to the public when she has gathered all the information needed. Treasure Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried.
- **Adjournment:** Supervisor Kruger made a motion to adjourn the meeting at 10:35 PM. All in favor. Meeting adjourned at 10:35 PM

Submitted by Clerk Dawson