

LEE TOWNSHIP BOARD OF TRUSTEE'S  
SPECIAL MEETING WITH PUBLIC HEARING REGARDING 23-24 BUDGET  
MONDAY MARCH 27, 2023  
6:00 PM  
1485 W. OLSON RD.  
(APPROVED)

- Supervisor Kruger called the meeting to order at 6:00 pm. All Board members were present. Supervisor Kruger made a motion to approve the agenda as presented. As well as the March 13, 2023, minutes. Treasurer Pitt 2<sup>nd</sup> said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. Motion carried.
- New Business:
  1. Grant Committee Letter of intent: Supervisor Kruger made a motion to appoint Kelly Rogers to fill the open spot on the Grant Committee. Effective as of today. Term runs through 12-31-25. Motion was 2<sup>nd</sup> by Trustee List. Roll call: Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee: list: yes, Trustee Reiber: yes. A yes motion carried.
  2. Township Attorney: after discussion on all quotes that were presented, Trustee Reiber made a motion to approve Adam Flory of Smith Bovill. Trustee List 2<sup>nd</sup> said motion. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: no, Treasurer Pitt: no, Trustee Reiber: yes. A yes motion carried.
  3. Splash Pad Controller: Chemical Control and Pump. Supervisor Kruger made a motion to approve the purchase through Aquatic Source at the price of \$3,746.11. Treasurer Pitt 2<sup>nd</sup> said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried.
  4. Amazon business Account: after discussion Supervisor Kruger made a motion to approve setting up a business account at the price of \$179.00 yearly fee. Treasure Pitt 2<sup>nd</sup> said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried.
  5. Baby Changing table for the park: many quotes were presented. Supervisor made a motion to approve the one at the price of \$189.00. Trustee List 2<sup>nd</sup> said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.
  6. Residential Site Plan Fee: Zoning Admin, Russell Babcock made a recommendation to the Board to remove the fee of \$50. Supervisor Kruger made a motion to remove the fee effective with today's date. Treasurer Pitt 2<sup>nd</sup> said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. Zoning Admin will update said form to reflect the change.
  7. Sign application fee: Zoning Admin, Russell Babcock made a recommendation to remove the fee. Trustee List made a motion to remove the fee. Treasurer Pitt 2<sup>nd</sup>

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- said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried. Zoning Admin will update said form.
8. Recycling Options: numerous quotes were presented. After discussion, Supervisor Kruger made a motion to change from Midland Recyclers to GFL. We will seek out our options for placement of the dumpster. Trustee Reiber 2<sup>nd</sup> said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.
  9. Hall supplier options: A quote was presented from Cintas. After discussion on cost analysis, Supervisor Kruger made a motion to transfer our in house purchasing to Cintas. Treasurer Pitt 2<sup>nd</sup> said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried.
  10. External Auditor: Quotes were presented and discussed. After discussion, Treasurer Pitt made a motion to approve Neil Hammerbacher and Clerk Dawson 2<sup>nd</sup> said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.
  11. Department of Public Works (DPW) Supervisor Kruger presented many quotes on trucks, tractors and many supplies to implement the program. After much discussion, Supervisor Kruger made a motion to create a roll to accommodate the DPW program. The two rolls will be a Foreman and Assistant. Trustee Reiber 2<sup>nd</sup> said motion. Roll call: Trustee Reiber yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. In lieu of implementing the DPW department, Supervisor Kruger made a motion to purchase a truck from Garber at the price of \$55906.80 and to use the ARPA funds to do so. Treasurer Pitt 2<sup>nd</sup> said motion. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried.
  12. 2023-2024 was reviewed.
  13. Clerk Dawson made a motion to close the regular meeting and open the Public Hearing. Trustee List 2<sup>nd</sup> said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried.  
**Time: 7:15 PM**
  14. **Public Hearing:** After discussion on all topics were concluded, Supervisor Kruger made a motion to close the Public Hearing and move back into the regular meeting. Treasurer Pitt 2<sup>nd</sup> said motion. Time: **7:26 PM.** Roll call: Treasurer Pitt: yes, Trustee

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Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.

15. **Special Meeting opened back up: 7:27 PM:** Treasurer Pitt made a motion to approve the 2023-2024 Budget with the corrections to reflect the approval of the DPW and to approve the GAA for 23-24 as presented. Trustee List 2<sup>nd</sup> said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried.
  16. BS & A/Software Purchase Needs: After much discussion Supervisor Kruger made a motion to approve the purchase of the Cloud implement through our current software provider, BS & A at the price of \$24,435.00. Clerk Dawson 2<sup>nd</sup> said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried.
- Correspondence: Clerk Dawson read an email received from a resident. Said resident was curious about the payroll account not matching his records. Treasurer Pitt explained when doing payroll as it was also on the last day of tax collection, her banking app timed her out so it went on the next day. A resident in the audience asked if he could know who sent the email, Clerk Dawson stated the past Treasurer Mr. William Stewart.
  - Any other Business: none
  - Adjournment: Supervisor Kruger made a motion to adjourn. Clerk Dawson 2<sup>nd</sup> said motion. Voice vote of yes carried. Meeting adjourned at 7:50 pm

Your Public Servant:

*Laura Dawson*

Laura Dawson, Lee Township Clerk