

**Lee Township Board of Trustee's
Regular Meeting
1485 W. Olson Rd.
Midland, MI 48640
December 13, 2021
7:00 pm
(Approved)**

In attendance: Supervisor Gustafson, Clerk Dawson, Treasurer Stewart, Trustee Rippee and Trustee Henry. Also, a few residents.

- **Approval of Agenda:** Treasurer Stewart made a motion to accept the agenda as presented. Supervisor Gustafson 2nd said motion. Roll call: Trustee: Henry: yes, Supervisor Gustafson: yes, Clerk Dawson: yes. Treasurer Stewart: yes, Trustee Rippee: yes. A yes motion carried.
- **Minutes:** Trustee Henry made a motion to approve the minutes from (1) November 8, 2021. Treasurer Stewart 2nd motion. Roll call: Supervisor Gustafson: yes, Clerk Dawson: yes, Treasurer Stewart: yes, Trustee: Rippee: yes, Trustee: Henry: yes. A yes motion carried. Treasurer Stewart made a motion to approve the minutes from (2) November 15, 2021. Both open and closed. Trustee Henry 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes, Trustee Henry: yes, Supervisor Gustafson: yes. A yes motion carried.
- **Guests:** None
- **Treasurers Report:** Treasurer Stewart gave his report. Trustee Henry made a motion to approve said report. 2nd by Treasurer Stewart. Roll call: Trustee Rippee: yes, Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes. A yes motion carried.
- **Approval of Bills:**
 1. **Fire:** Clerk Dawson made a motion to approve fire in the amount of \$10,731.29. Treasurer Stewart 2nd motion. Roll call: Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes. A yes motion carried.
 2. **Payroll:** Clerk Dawson made a motion to approve the payroll in the amount of \$23,030.64. Treasurer Stewart 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes, Treasurer Stewart: yes. A yes motion carried.
 3. **Solid Waste:** Clerk Dawson made a motion to approve payment of \$14,411.62. Treasurer Stewart 2nd said motion. Roll call: Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes, Clerk Dawson: yes, Treasurer Stewart: yes. A yes motion carried.
 4. **General:** Clerk Dawson made a motion to approve payment of \$41,121.44. Treasurer Stewart 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes, Trustee Henry: yes, Supervisor Gustafson: yes. A yes motion carried.

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5. **Water:** Clerk Dawson made a motion to approve payment of \$100,000.00 to County Treasurer for Water payment. Treasurer Stewart 2nd said motion. Roll call: Trustee Henry: yes, Supervisor Gustafson: yes, Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes. A yes motion carried.

Fire Report: Chief Amrozowicz gave his report. (1.) O'Keefe's maintenance agreement was discussed, Treasurer Stewart made a motion to approve said agreement in the amount of \$175.00 yearly. Trustee Henry 2nd said motion. Roll call: Supervisor Gustafson: yes, Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes, Trustee Henry: yes. A yes motion carried. (2.) Quotes for a battery-operated Chainsaw and Blower were discussed. Treasurer Stewart made a motion to approve the purchase through J & J Small Engine Repair at the price of \$489.90. Trustee Henry 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes, Trustee Henry: yes, Supervisor Gustafson: yes. A yes motion carried. (3.) Resignation for Chaplin Screws was presented. Treasurer Stewart made the motion to approve said resignation. Supervisor Gustafson 2nd said motion. Roll call: Treasurer Stewart: yes, Trustee Rippee: yes, Trustee Henry: yes, Supervisor Gustafson: yes, Clerk Dawson yes. A yes motion carried. (4.) John Taylor's resignation from the Fire Department was presented. Treasurer Stewart made the motion to accept said resignation. Supervisor Gustafson 2nd said motion. Roll call: Trustee Rippee: yes, Trustee Henry: yes, Supervisor Gustafson: yes, Clerk Dawson: yes, Treasurer Stewart: yes. A yes motion carried. (5.) Chief Amrozowicz request the title reassignment of the following personnel:

James Bass, the current assistant chief, be designated as the Deputy Chief (4 bugle position)
Robin Brief, a current captain, be designated as Chief of the EMS (medical) Division (3 bugle position)
Nicholas Donaldson, a current captain, be designated as Chief of the Training Division (3 bugle position)
William Beasley, a current captain, be designated as Chief of Apparatus Division (3 bugle position)
Joel Evans, a current lieutenant, be designated as Assistant Chief (2 bugle position)
S. Scott Cronkright, a current lieutenant, be designated as an Assistant Chief (2 bugle position).

I request that the date of this designation be effective April 1, 2021. They all have been fulfilling the requirements of these more accurate job titles and I do not want there to be any questions arising about the change of titles mid-way through the fiscal year. As we move forward with developing the new policies and procedures, the particulars will be more obvious why the titles are important. I would also like to write the policies and procedures once and not have to amend them almost immediately.

**** This is a fiscally neutral request ****

The appropriations resolution would need to be amended to make the pay commensurate with the change in titles (simply make changes to the titles of the office):

Deputy Chief = Assistant Chief (1/2 chief pay)
Division Chief = Captain (1/2 deputy chief pay)
Assistant Chief = Lieutenant (1/2 captain pay)

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After discussion Trustee Henry made a motion to approve said request. Treasurer Stewart 2nd said motion. Roll call: Trustee Henry: yes, Supervisor Gustafson: yes, Clerk Dawson: yes, Treasurer Stewart: yes, Trustee Rippee: yes. A yes motion carried.

- **Planning Commission:** Mari Spraul gave her report.
- **Code Authority Report** Trustee Rippee gave a brief report.
- **Code Enforcement:** Supervisor Gustafson gave a report.
- **Park Update:** Deputy Supervisor Lamee gave a brief report.
- **Correspondence:** None
- **Unfinished Business:** (1) Trees are being attended to. (2.) Clerk Dawson presented the Medical Marijuana Ordinance updates. Treasurer Stewart made a motion to approved 2021-12-13-2 as well as the forms/permits, with the approval of the Township attorney. Trustee Henry 2nd said motion. Roll call: Trustee Rippee: yes, Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes. A yes motion carried. (3.) Committee Positions. Clerk Dawson presented an appointment to fill the empty Planning Commission Spot: Mr. Steve Gregg. After interviewing said applicant Supervisor Gustafson made a motion to appoint Steve to fill the spot which takes effect today through December 31, 2022. Treasurer Stewart 2nd said motion. Roll call: Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes. A yes motion carried.
- **New Business:** (1.) Whispering Pines Water Resolution: Supervisor Gustafson made a motion to approve Resolution 2021-12-13-01 for Whispering Pines. Treasurer Stewart 2nd said motion. Roll call: Trustee Rippee: yes, Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes. A yes motion carried. (2.) Lee-Greendale Grant of Consent and Franchise: Topic was discussed Treasurer Stewart made a motion to approve said contract. Supervisor Gustafson 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes, Treasurer Stewart: yes. A yes motion carried. (3.) Lee-Greendale Water Supply Agreement was also discussed. Treasurer Stewart made a motion to approve said contract. Supervisor Gustafson 2nd said motion. Roll call: Supervisor Gustafson: yes, Trustee Henry: yes, Trustee Rippee: yes, Treasurer Stewart: yes, Clerk Dawson: yes. A yes motion carried. (4.) 2022 Calendar. Clerk Dawson presented the calendar. Discussion took place. A resident made a comment that the Calendar should be done

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as a resolution. In lieu of the statement the Clerk made a motion to approve Monday January 10, 2022 and would follow up with MTA to make sure it was presented correctly. Clerk will update and bring to January meeting. Clerk Dawson made a motion to approve Monday January 10, 2022, for the next Regular Board meeting. Trustee Henry 2nd said motion. Roll call: Trustee Henry: yes, Trustee Rippee: yes, Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes. A yes motion carried. (5.) Resignation of Mike Glynn. Supervisor Gustafson made a motion to accept the resignation of Mike Glynn from the Planning/Zoning Administrator. Treasurer Stewart 2nd said motion. Roll call: Trustee Rippee: no, Treasurer Stewart: yes, Clerk Dawson: yes, Supervisor Gustafson: yes, Trustee Henry: yes. A yes motion carried.

- **Public Comment:** Was open from 9:17 pm – 9:29 pm

- **Any other Business:** none.

- **Adjournment:** Supervisor Gustafson made a motion to adjourn. Treasurer Stewart 2nd said motion. All in favor. Meeting was adjourned at 9:29 pm.

Submitted by your Public Servant

Laura Dawson

Lee Township Clerk