

Lee Township Board Trustees
Regular Board Meeting
June 14, 2021
1485 W. Olson Rd.
Approved

Kristy Gustafson called the meeting to order at 7: 16 pm. (Printer challenges). Roll call was taken. Darla Rippee, William Stewart, Kristy Gustafson Lawrence Henry, and Laura Dawson were present, as well as numerous residents.

- **Approval of Agenda:** Bill made a motion to approve the Agenda with the Clerk's additions and the correction of the dates of minutes to be approved. Lawrence 2nd said motion. Roll call was taken. Darla: yes, Bill: yes, Kristy: yes, Lawrence: yes, Laura: yes. A yes motion carried.
- **Guests:** Our County Commissioner, Steve Glasser gave a brief report. "Take the survey": www.mmcaa.oarg/cna This is through Mid-Michigan Community Action.

Rosemary and Anthony Pieprzyk spoke on what does it mean to you to have a "Zoned" Community? What is considered Improper Land Use?

Troy and Kelly Osborne spoke about a possible new adventure they have been working on. They were referred to the Planning Commission for follow up.

- **Treasurer's Report:** Bill presented the monthly Treasurer's report.
- **Approval of bills:**
- **Fire:** Bill made a motion to approve the Fire payments in the amount of \$4697.92. **(\$1,999 needs approval. Laura missed seeing on invoice.** Total was ~~\$6,696.92~~ \$6671.92. Lawrence seconded said motion. Roll call was taken. Bill: yes, Kristy: yes, Lawrence: yes, Laura: yes, Darla: yes. A yes motion carried.
- **Payroll:** Bill made a motion to approve Payroll as presented in the amount of \$12,907.18. Laura seconded said motion. Roll call was taken. Kristy: yes, Lawrence: yes, Laura: yes, Darla: yes, Bill: yes. A yes motion carried. ~~Dave is owed 2 hrs. on next check.~~
- **Solid Waste:** Bill made a motion to approve Solid Waste in the amount of \$23,715.36. Kristy seconded said motion. Roll call was taken. Lawrence: yes, Laura: yes, Darla: yes, Bill: yes, Kristy: yes. A yes motion carried.
- **General:** Lawrence made a motion to approve General with the correction of Bill's mileage (his software made a mistake), and the clerk's additions. Total amount ~~\$3,832.53~~ \$33,732.53. Bill seconded said motion. Roll call was taken. Laura: yes, Darla: no, Bill: yes, Kristy: yes, Lawrence: yes. A yes motion carried.
- **Minutes:** Bill made a motion to approve minutes from the May 24, 2021, with the correct amounts for Mulch and timer door lock on bathrooms at park. Lawrence seconded said motion. Roll call was taken. Darla: yes, Bill: yes, Kristy: yes, Lawrence: yes, Laura: yes. A yes motion carried.
- **Fire Report:** Daryl gave his report. He is working on the classes that were approved for him to take. The next one is on Policies and Procedures.

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- **Planning Commission:** *Mary Spraul* gave a brief report. Some potential new business's may be on the agenda.
- **Code Authority:** *Darla* gave a brief update. She stated the representative on Code Authority could be a resident a few months ago, Kristy received an email stating it must be a Board member.
- **Code Enforcement:** Kristy said there is paperwork in the Board's mail boxes with update on a few complaints. Laura mentioned she had a resident tell her they would be interested in the Code Enforcement position. Kristy said due to voting on handling it internally until the next Budget we need to hold off on hiring anyone for the position.
- **Correspondence:** Laura presented the correspondence. The Board received an email from Jodi King. Her daughter, Madi King is requesting permission to implement a "Lil Library". Laura made a motion to approve with their choice if one or two, One at Park and One at hall. Laura will follow up with Jodi, also make sure before placement to call Miss Dig. Kristy seconded said motion. Roll call was taken. Bill: yes, Lawrence: yes, Kristy: yes, Darla: yes, Laura: yes. Motion carried.
- **Unfinished Business:**
- **Park Trees:** *Kristy* will follow up with Jeffries on the quote that was approved to do tree work.
- **Policies & Procedures Manual:** Laura is working on the payroll section. Planning Commission (Policy/Special Use Permit) forms. Kristy made a motion to table the **Medical Marijuana** due to a conflict with the first approved one. Laura will have the new one at the next meeting. Lawrence seconded said motion. Roll call Darla: yes, Laura: yes, Bill: yes, Lawrence: yes, Kristy: yes. Motion carried. **Home Occupation:** After discussion, Lawrence made a motion to approve the new Home Occupation form. Seconded by Bill. Roll call was taken. Kristy: yes, Darla: yes Laura: yes, Bill: yes, Lawrence: yes. A yes motion carried. **Site Plan Review:** Lawrence made a motion to approve the new Site Plan Review form. Bill seconded said motion. Roll call was taken. Laura: yes, Bill: yes, Lawrence: yes, Kristy: yes, Darla: yes. Motion carried.
- **Cemetery Columbarium:** On the Level is in the beginning stages.
- **Facebook:** Laura told the group not to contact her through Facebook. She is not going on Facebook. Call her home 837-3250, if you cannot reach her through the hall number.
- **Audit:** The yearly audit took place Monday and again Tuesday. Laura gave an update of Monday's progress: Phone challenges, printer challenges, internet challenges. Other than that, it moved forward. Tuesday they will have the information needed to complete it on their time.
- **New Business:**
- **Website:** *Laura* emailed her requests to Heather.
- **Cemetery Sign:** Laura presented the sign quote from The Edge. \$95.00, as she did the signs for the Cemetery, Fire Barn and Park. That way it is the same style. The sign is for

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placement beside the dumpster at the cemetery. It will be placed back by the pile of dirt at the back of the cemetery. Laura made the motion to approve the quote at the cost of \$95.00. Kristy seconded said motion. Roll call was taken. Bill: yes, Darla: yes, Kristy: yes, Lawrence: yes, Laura: yes. Motion carried.

- **Park Mulch:** Kristy presented the Mulch from Salzburg Supply to complete the job at the park, as much more was needed to do so. \$3716.25 for 195 yds. Bill seconded said motion. Roll call was taken. Bill: yes, Darla: yes, Kristy: yes, Lawrence: yes. Laura: yes. A yes motion carried. Kristy presented 3 quotes for probes for the splash pad as they are needed to get the splash pad up and running. Laura made a motion to order the probes from B & B at the price of \$595.00 including shipping. Kristy seconded said motion. Roll call was taken. Kristy: yes, Lawrence: yes, Laura: yes, Bill: yes, Darla: yes. A yes motion carried.
- **Volunteer Administrator & Special Initiatives Coordinator:** Becky Grice read a letter she sent to the Board requesting to create and fill said position. The Board decided not to create this position, but Lawrence will create a statement to put on Facebook. The township is seeking Volunteers to possibly create a “Volunteer Group”. If you are interested in more information, please inquire. Grant committee as well as ZBA is seeking members. If you are interested, please send your letter of intent as well as your resume to a Board member. Mari Spraul and Laura Dawson will be working on ZBA.
- **Public Comment:** Public Comment was open from **10:12 pm. – 10:54 pm.**
- **Adjourn:** As there was no other business to attend to Kristy made a motion to adjourn. Kristy seconded said motion. A voice vote of yes carried. Meeting was adjourned at **10:55 pm.**

Your Public Servant,

Laura Dawson _____
Lee Township Clerk