

LEE TOWNSHIP BOARD OF TRUSTEE'S
ZOOM GENERAL MEETING FEBRUARY 8, 2021
APPROVED

Kristy Gustafson called the meeting to order at 7: 00pm. Roll call was taken. Darla Rippee, Kristy Gustafson, William Stewart, Lawrence Henry, and Laura Dawson were present, as well as a few guests.

- **Approval of Agenda:** Laura made a motion to approve the Agenda with the Clerk's additions. Lawrence seconded said motion. Roll call was taken. Kristy: yes, Lawrence: yes, Bill: yes, Laura: yes, Darla: yes. A yes motion carried.
- **Guests:** Makaylah Anderson gave a presentation on creating a facility for Disabled Vets. She was advised to follow up with the Planning Commission. Steve Glasser, County Commissioner gave a brief report.
- **Treasurer's Report:** Bill presented the monthly Treasurer's report.

Kristy mentioned Doug stated the light at the road in front of the Waste Transfer was burnt out. Laura will contact Consumers.

- **Approval of bills:** **Fire:** Bill made a motion to approve the Fire Bills with the Clerk's additions. Laura seconded said motion. Roll call was taken. Lawrence: yes, Kristy: yes, Bill: yes, Darla: yes, Laura: yes. A yes motion carried.
Payroll: Bill made a motion to approve payroll as presented. Darla seconded said motion. Roll call was taken. Lawrence: yes, Bill: yes, Laura: yes, Darla: yes, Kristy: yes. A yes motion carried.
Solid Waste: Bill made a motion to approve Solid Waste with Clerk's additions. Kristy seconded said motion. Roll call was taken. Laura: yes, Darla: yes, Darla: yes, Kristy: yes, Lawrence: yes, Bill: yes. A yes motion carried.
Water: Bill made a motion to approve Water with the Clerk's additions. Lawrence seconded said motion. Roll call was taken. Darla: yes, Kristy: yes, Lawrence: yes, Bill: yes, Laura: yes. A yes motion carried.
General: Bill made a motion to approve General with the Clerk's addition. Kristy seconded said motion. Roll call was taken. Darla: yes, Kristy: yes, Lawrence: yes, Bill: yes, Laura: yes. A yes motion carried.
Minutes: Kristy made a motion to approve minutes from the January 26, 2020 Special Meeting. Bill seconded said motion. Roll call was taken. Laura: yes, Kristy: yes, Darla: yes, Lawrence: yes, Bill: yes. A yes motion carried.
- **Fire Report:** Daryl gave a brief report. He is working on the Grants through Praetorian for SCBA equipment as well as a new vehicle.
- **Correspondence:** Laura informed everyone she had contact with JBS the contractors for the Hall. She was able to work it out with them to repairs the cracks in the rental room as well as the large crack in the meeting room. They are standing behind their work and doing it at no cost to the Township. We received a wonderful Thank you card from West Midland Family Center for our donation. This allows our residents many uses through the facility.

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- **Unfinished Business:** **Park/Cemetery:** Estimates for tree work was presented by Darla. Darla presented three bids. After discussion on all the bids Laura made a motion to approve the bid from Jeffries Tree Removal with the stipulation, they walk the Cemetery with her to make sure it is the correct trees to be trimmed. Seconded by Bill. Roll call was taken. Bill: yes, Lawrence: yes, Kristy: yes, Darla: yes, Laura: yes. A yes motion carried. Lawrence presented three bids for the “ground wire” repair at the park. After the discussion on the bids Lawrence made a motion to approve the Valley Electric bid. Said motion seconded by Bill. Roll call was taken. Laura: yes, Bill: yes, Lawrence: yes, Kristy: yes, Darla: yes. A yes motion carried. Kristy scheduled a **Zoom workshop:** meeting, Saturday February 20, 2021, at 10 am. to discuss the Policies and Procedures. Code Enforcement Officers Job Description along with a few other items. Time permitted the Planning Commission Ordinances that still need approval by the Board may be reviewed. **Cemetery Columbarium:** waiting on the weather to start the project. Laura will be looking for having a Cemetery Committee to help with finalizing the input of the software. If interested, please contact her at: 832-2874 Ext.1. **Website:** Marie is updating a few contacts. **Facebook:** Is up and running. Lawrence is still working on those rules to get to Marie.
- **New Business:** Kristy made a motion to appoint Bill Stewart to Water District #1 as our Township Representative. Darla seconded said motion. Roll call was taken. Kristy: yes, Darla: yes, Lawrence: yes, Laura: yes, Bill: yes. A yes motion carried. Board of Review Resolution was presented to Kristy by Jennette Hanthorne, our Assessor and read by Kristy. Bill made a motion to approve said Resolution and seconded by Laura. Roll call was taken. Darla: yes, Lawrence: yes, Laura: yes, Bill: yes, Kristy: yes. A yes motion carried. Road projects will take place at a later meeting.
- **Planning Commission:** Mary Sprauhl gave a brief report. She requested approval to contact Rodney, our contracted planner to perform the ZA Review of the upcoming Site Plan for a cell tower modification (co-location) and generator for the cell tower on N. Kim Drive. The approved fee schedule requires \$450 and a \$1550 refundable escrow fee, which should cover Rodney’s review and report for the planning commission. This will give information which the Planning Commission’s will use in their decision making for the Site Plan. Roll call was taken. Bill: yes, Darla: yes, Lawrence: yes, Kristy: yes, Laura: yes. A yes motion carried.
- **Code Authority:** Darla gave a brief update.
- **Public Comment:** Public Comment was open from **8:42 – 8:52 pm.**
- **Adjourn:** As there was no other business to attend to Laura made a motion to adjourn. Kristy seconded said motion. Roll was taken. Lawrence: yes, Darla: yes, Kristy: yes, Bill: yes, and Laura: yes. Meeting was adjourned at **8:53 pm.**

Respectfully submitted,

Laura Dawson _____
Lee Township Clerk

Kristy Gustafson _____
Lee Township Supervisor