

## **LEE TOWNSHIP BOARD MEETING**

**AUGUST 9, 2021**

**(Approved)**

Kristy Gustafson called the meeting to order at 7:01 pm. Roll call was taken. Darla Rippee, William Stewart, Kristy Gustafson, and Laura Dawson were present, as well as numerous residents. Lawrence Henry excused absence.

- **Approval of Agenda:** Darla made a motion to approve the agenda with the addition of the Scrap Tired Drive to be held on Saturday October 16, 2021, at Lee Township Hall. Bill 2<sup>nd</sup> said motion. Roll call was taken. Karla: yes, Kristy: yes, Bill: yes, Laura: yes. A yes motion carried.
- **Public Comment:** Public Comment was open from 7:04 – 7:10 pm.
- **Guest:** Madi King gave a brief overview of her project of the “Book Box” at the park. Steve Glasser gave a County Report.
- **Minutes:** Bill made a motion to approve minutes from the July 12, 2021, with the correction of “Water District” changed to County Treasurer and strike the last line under “Letter of Resignation”. Darla requested a change and is to email it to Laura. Roll call was taken. Kristy: yes, Bill: yes, Laura: no, Darla: yes, Minutes stand unapproved.
- **Treasurer’s Report:** Bill presented the monthly report. Kristy made a motion to approve said report. Bill 2<sup>nd</sup> said motion. Roll call: Laura no, Darla: yes, Kristy: yes, Bill: yes. A yes motion carried.
- **Approval of Bills:**
  - **Fire:** Bill made a motion to approve the Fire payments in the amount of \$3,460.28 and ACH’s in the amount of \$702.33. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Kristy: yes, Darla: yes, Bill: yes, Laura: yes. A yes motion carried.
  - **Payroll:** Bill made a motion to approve Payroll as presented in the amount of \$19,766.88 and \$405.48. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Darla: yes, Bill: yes, Laura: yes, Kristy: yes, A yes motion carried.
  - **Solid Waste:** Bill made a motion to approve Solid Waste in the amount of \$28,080.15 Laura 2<sup>nd</sup> said motion. Roll call was taken. Laura: yes, Kristy: yes, Darla: yes, Bill: yes. A yes motion carried. As a transfer will need to take place to cover said approval of payment, Bill made a motion to “Loan” Solid Waste \$50,000.00 from General fund. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Bill: yes, Laura: yes, Kristy: yes, Darla: yes. Motion carried.
  - **Water:** Bill made a motion to hold the payment to Midland Country Treasurer until Denise Mason give the next statement as we are paid ahead. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Kristy: yes, Darla: yes, Laura: yes, Bill: yes. A yes motion carried.
  - **General:** Bill made a motion to approve General in the amount of \$9,271.56 and ACH’s in the amount of \$986.86. Said motion was 2<sup>nd</sup> by Laura. Roll call was taken. Darla: yes, Laura: yes, Bill: yes, Kristy: yes. A yes motion carried.

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- **Fire Report:** Daryl gave a brief report. Two quotes were presented, one for repairing the existing printer and a new printer. Due to the age of the current printer and the cost of repairs vs purchasing a new one, Bill made a motion to approve the purchase of a new one from Laser Connection at the price of \$349.00. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Laura: yes, Bill: yes, Kristy: yes, Darla: yes. A yes motion carried.
- **Planning Commission:** Mari Sprauull gave a brief report.
- **Code Authority:** Darla gave a brief report.
- **Code Enforcement:** Kristy made a motion to give #21-02 a ticket for noncompliance. 2<sup>nd</sup> by Bill. After discussion, Darla asked for the motion to be rescinded to let her speak to the individuals represented in this citation. The Board will allow Darla to proceed, if no results are seen by August 20<sup>th</sup>, the Board will follow through on issuing a ticket. Roll call was taken. Darla: yes, Kristy: yes, Bill: yes, Laura: yes. A yes motion carried.
- **Correspondence:** None.
  
- **Unfinished Business:**
  1. **Trees:** The trees in the park and cemetery both have been trimmed around the garages. There are other trees that need trimmed but will wait until the correct time of year to do the trimming.
  2. **Policies & Procedures Manual:** Kristy made a motion to approve the Policies and Procedures manual of templates that have been complies during the “workshops”. Effective August 9, 2021. Roll call was taken. Bill: Yes, Darla: yes, Kristy: yes, Laura: no. Laura will give an update with payroll to be added. A yes motion carried. Laura stated she would need a finalized copy to put into a binder.
  3. **Medical Marijuana:** Kristy made a motion to table the approval of the medical marijuana to give Mari Sprauull time to do a comparison between the May 13, 2019, approved document, and the draft of December 12, 2020. 2<sup>nd</sup> by Bill. Roll call was taken. Darla: yes, Kristy: yes, Laura: yes, Bill: yes. A yes motion carried.
  
- **New Business:**
  1. **Rules for Public Comment:** After much discussion, the topic was tabled to allow time for Dan Childs to research the topic and get back to Kristy with his findings.
  2. **Code Authority Interlocal Agreement:** After a lengthy discussion Bill made a motion to have the Board vote no to the revised copy from June 28, 2021. Kristy 2<sup>nd</sup> said motion. Roll call was taken. Laura: yes, Bill: yes, Darla: yes, Kristy: yes. A yes motion carried. The revised copy wasn’t accepted.
  3. **EMC Insurance:** (See last page.) Kristy made a motion to approve all increases on coverage on Fire Trucks. Bill 2<sup>nd</sup> said motion. Roll call was taken. Darla: yes,

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Kristy: yes, Bill: yes, Laura: no. A yes motion carried. Kristy made a motion to increase property coverage, (again see last page). 2<sup>nd</sup> by Bill. Roll call was taken. Kristy: yes, Bill: yes, Laura: yes, Darla: yes. A yes motion carried. Kristy will contact EMC.

4. **Website final payment:** Laura will work with Heather to finish on Cemetery portion as well as Park and Hall Reservation portion. Final payment will be paid when site is completed.
5. **Park/Hall Caretaker:** We will wait until next season to hire a park caretaker. Laura said the hall reservations will not cover the cost of a care takers salary. Laura will maintain the hall.
6. **Splash Pad:** During discussion, Laura stated her concern at the expense of spending this amount of money. Kristy stated there was \$65,000.00 in the budget for maintenance for the park. Laura questioned said figure. Darla made a motion to approve up to \$10,000 to hire Mike McDonald to do repairs to the splash pad to include parts and labor, then winterize it for the season. Bill 2<sup>nd</sup> said motion. Roll call was taken. Bill: yes, Laura: no, Darla: yes, Kristy: yes. A yes motion carried.
7. **Scrap Tire Drive:** This will take place October 16, 2021, at the hall. Watch for forth coming details or contact Darla Rippee.

- **Adjourn:** Kristy made a motion to adjourn. Bill 2<sup>nd</sup> said motion. A voice vote of yes carried. Meeting was adjourned at **10:40 pm.**

Your Public Servant,

Laura Dawson \_\_\_\_\_  
Lee Township Clerk

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## EMC Insurance update:

➤ **Auto:**

1. 1998 IHC from \$270,000 - \$350,000
2. 1996 Ford from \$280,000 - \$350,000
3. 2000 Ford from \$200,000 to \$250,000
4. 2010 International from \$400,000 - \$500,00

**AUTO:** Endorsement effective 7/15/2021 – 7/1/2022 generated an additional premium of \$297.00 The estimated annual premium is \$309.00

➤ **Property:**

1. Increase the Hall to \$1,000,000.00
2. Increase the Fire Hall to \$650,000.00

**PROPERTY:** Endorsement effective 7/15/2021 – 7/1/2022 generated an addition premium of \$39.00 The estimated annual premium is \$41.00